

Sagamore Baptist Church
2301 Dottie Lynn Pkwy
Fort Worth, Texas 76120
817-861-5511
www.sagamorechurch.com/mdo

Hire Date:
Work Days/hours:
Salary/month:
Tuition/if applicable:
Days/times unavailable to work:

Sagamore Baptist Church Mother's Day Out Ministry Application for Employment

Personal Information:

Date: _____

Full Legal Name: _____

Preferred Name (if different): _____ DOB: _____

Current Home Address: _____ City _____

State _____ Zip Code _____ Cell Phone: _____ Email: _____

Are you a church member or actively attending a church? Yes _____ No _____
(If yes, where and for how long)? _____

Please briefly describe your salvation experience: _____

Education(Please list most recent education experience first):

Education and training levels are relevant for employment only to the extent allowed by law.

High School: _____

College (if applicable): _____

Other Education Experience (please specify): _____

Employment Information:

1. Position Desired (Please check all that apply):

Toddlers ___ Younger Preschool ___ Older Preschool ___ Floater/Aide ___ Elementary(summer only)___ Any___

2. Please briefly explain your calling to preschool/children/family ministries and/or your previous experience in these areas of ministry: _____

3. Please list previous work (church and non-church) involving children or youth:

Organization	Phone Number	Contact Person	Type of Work/Position

4. Are there any days/hours you would **not** be available to work? _____

5. Do you have any other skills or spiritual gifts you would like to mention? _____

6. Who referred you to us/How did you learn about us? _____

7. If hired, when would you be available to start? _____

Employment History (Please begin with most recent):

Company	Date	Supervisor & Contact Info (phone or email)
	Start:	Name:
	End:	Contact:
Reason for leaving	Salary	Position/title & Duties
	Start:	Position:
	End:	Duties:

Company	Date	Supervisor & Contact Info (phone or email)
	Start:	Name:
	End:	Contact:
Reason for leaving	Salary	Position/title & Duties
	Start:	Position:
	End:	Duties:

Company	Date	Supervisor & Contact Info (phone or email)
	Start:	Name:
	End:	Contact:
Reason for leaving	Salary	Position/title & Duties
	Start:	Position:
	End:	Duties:

References(Please list two or more persons not related to you, whom you have known for at least one year. *No more than one* reference may be a family member, and *at least one* should be professional):

Name	Association	Cell Phone	Email Address

Background Information:

All background information is kept confidential and will not be discussed with anyone irrelevant to the hiring process.

- Are you legally eligible for employment in the US? Yes _____ No _____
***Proof of citizenship or immigration status will be required upon employment.**
- Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, sexual abuse or other immoral behavior or conduct, involving adults or children? Have you ever been the subject of an investigation or allegation of sexual misconduct, sexual abuse or sexual harassment involving adults or children?
Yes _____ No _____ (If yes, please attach a statement describing the circumstances and relevant facts).

3. Were you a victim of sexual abuse or molestation while a child? (If you prefer, you may refuse to answer this question, or you may discuss your answer in confidence rather than answering on this form. Answering yes or failing to answer does not disqualify an applicant). Yes _____ No _____

4. Are you 18 years of age or older? Yes _____ No _____

5. Who may we contact for you in case of emergency? _____

Phone number: _____ Relationship to you: _____

Legal History:

For any “yes” answers, please attach a detailed explanation in writing. An affirmative answer does not necessarily disqualify an applicant from employment.

- Y N Have you ever been convicted of a criminal offense (felony or misdemeanor) involving moral turpitude or violence? (Crimes of moral turpitude involve fraud, theft or dishonesty). Answer “yes” if you have entered a plea agreement, including a deferred sentence or deferred judgment arrangement in connection with a criminal case.
- Y N Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?
- Y N Have you ever reported to any organization or registry for abuse or misconduct involving children?
- Y N Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?
- Y N Have you ever been disciplined or dismissed from any volunteer or employment position for any reason or following an allegation of sexual misconduct, physical aggression, verbal aggression, or other inappropriate behavior or conduct?
- Y N Have you ever been reprimanded or asked to leave or end your involvement/work in any program or organization providing services to children?
- Y N Have you ever been the subject of a complaint or disciplinary proceeding concerning any professional license or professional affiliation held by you?
- Y N Do you now or have you ever sought out or intentionally viewed child pornography?

APPLICANT STATEMENT
PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize Sagamore Baptist Church to contact any references or organizations listed in this application and authorize such references or organizations to release any information contained in their files or records concerning me. In consideration of the receipt and evaluation of this application by Sagamore Baptist Church, I **release** Sagamore Baptist Church, all of its agents, and all such references and organizations from any and all liability for any damage that may result from furnishing such information to you. I **waive** any right that I may have to inspect any information provided about me by any person or organization identified by me in this application, except what may be required by law.

I understand and agree that if I am offered conditional employment with Sagamore Baptist Church, my appointment is for no definite period and may, regardless of the date or method of payment of my wages or salary, be terminated by either party at any time without previous notice or cause and is subject to change in wages, conditions, benefits, and operating policies.

I agree that if Sagamore Baptist Church employs me, in the future a potential employer may contact Sagamore Baptist Church or its representatives concerning my work record and my work performance at Sagamore Baptist Church.

I hereby consent to and authorize persons employed by Sagamore Baptist Church to divulge any and all information they consider relevant to any person representing him or herself to be an employer or potential employer of mine with respect to my work and/or performance of my job at Sagamore Baptist Church. This consent specifically includes any information related to any allegation or investigation of child abuse or sexual abuse or molestation of any form.

If I receive a conditional offer of employment, I agree to a medical examination or inquiry, if requested, including the analysis for the detection of the use of illegal drugs or controlled substances. I understand that testing positive for drugs or controlled substances could prevent my employment or continued employment by Sagamore Baptist Church.

I understand and agree that in the performance of my duties as an employee of Sagamore Baptist Church, or after I leave Sagamore Baptist Church, that I must hold in confidence any and all information that I come in contact with regarding my employer or its business.

I understand and agree that it is critical to the mission and ministry of Sagamore Baptist Church that all employees conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with Sagamore Baptist Church policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in my immediate dismissal.

My responses above are true and correct. I understand and agree that any false answers or statements made by me on this application or any supplement thereto, or any false statements made to the representative(s) of Sagamore Baptist Church during the interview process will be sufficient grounds for not hiring or immediately discharging me, no matter when discovered.

I HAVE CAREFULLY READ, UNDERSTAND, AND AGREE TO THE FOREGOING "APPLICANT STATEMENT" AND
FURTHER UNDERSTAND AND AGREE THAT A COPY OF THIS APPLICATION SHALL BE AS VALID AS THE
ORIGINAL.

Applicant Signature _____ Date _____